

GOOD OLD DAYS – AT HOME CARE

APPLICATION FOR EMPLOYMENT

Date: _____

PERSONAL INFORMATION

Last Name:	First Name	Middle Name	
Address:	City	State	ZIP
Home Phone	Cell Phone	Email Address	

JOB TYPE: What position are you applying for?

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Days available to work (Check all that apply to you)	Mon	Tue	Wed	Thur	Fri	Sat	Sun	No Pref.
How many hours can you work weekly? _____	Can you work nights? _____ Overnight? _____							
Date Available to begin work: _____								

EMPLOYMENT INFORMATION

Are you currently employed? ____ Yes ____ No

Employer's Name _____

Employer's Address _____

How long have you been with this employer? _____ Present Salary: _____

1. If hired can you show proof of your legal right to work in the U.S.? ____ Yes ____ No

2. Have you ever been dismissed or asked to resign from any position? ____ Yes ____ No

3. Have you ever been convicted of a felony or a misdemeanor? ____ Yes ____ No

If yes to number 2 or 3, please explain: _____

EDUCATION

High School:	Year Completed:	
College:	Year Completed:	
Licenses, Certifications, etc.:		

Please provide your answers on the back of this page if additional space is needed.

EMPLOYMENT EXPERIENCE (List most recent experience first)

Name & Address	Position(s) Held	Month/Year Started	Month/Year Ended	May we contact this employer?
				___Yes ___No
				___Yes ___No
				___Yes ___No
				___Yes ___No

REFERENCES (List only three references. References should not be a family member.)

Name	Phone Number	Relationship

The following section is to be completed by an applicant applying for an OFFICE POSITION:

Can you type?:___Yes ___No	How many words per minute?_____
Computer Skills: Please provide computer/software skills below:	

"I certify that all statements made on this application are true and complete to the best of my knowledge. I also authorize GOOD OLD DAYS – AT HOME CARE to investigate all statements contained in this application as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination."

Signature

Date